



Surrey District #36
Parent Advisory Council (Surrey DPAC)
Strengthening PACs & Empowering parents

Connect the Dots: Collaboration and Learning for Stronger PACs

Parent Advisory Council (PAC) Training Conference Agenda

Date: February 8, 2025

Time: 9:30 AM – 3:30 PM

Location: REC 304, 14123 92 Ave (next to the District Education Centre)

This is the draft schedule as of January 14th, 2025. There may be some slight modifications as speakers confirm their presentation titles.

9:00 AM – 9:30 AM	Registration <ul style="list-style-type: none">• Sign in• Networking opportunity
9:30 AM – 10:00 AM	Opening Remarks <ul style="list-style-type: none">• Welcome by Surrey DPAC• Land Acknowledgement• Overview of the day's agenda and goals• Welcome by Superintendent Mark Pearmain• Greeting from STA President, Lizanne Foster
10:00 AM – 11:00 AM	Presentations from School District Departments <ul style="list-style-type: none">• Short presentations by departments to highlight key areas and opportunities for referral or pathways for advocacy Q&A: 10 minutes following presentations
11:00 AM – 11:15 AM	Coffee Break
11:15 AM – 12:00 PM	Training Session 1 PAC Continuity: Building Sustainable Leadership <ul style="list-style-type: none">- Strategies for smooth transitions between PAC executive teams- Encouraging long-term engagement and succession planning PAC 101: The Basics

	<ul style="list-style-type: none"> - Understanding the role and responsibilities of a PAC - Navigating bylaws, meetings, and effective communication <p>Treasurer 101: Roles and Responsibilities</p> <ul style="list-style-type: none"> - Budgeting, financial reporting, and transparency - Compliance with financial policies and accountability <p><i>Each session includes interactive discussions and resource handouts.</i></p>
12:00 PM – 12:15 PM	Lunch Setup (Catered lunch provided)
12:15 PM – 1:00 PM	<p>Lunch and Learn - PAC Roles</p> <ul style="list-style-type: none"> • Rotating role specific training (Chair, Vice Chair, Treasurer, Secretary, Fundraising, Volunteer Coordinator)
1:00 PM – 1:15 PM	Break
1:15 PM – 2:00 PM	<p>Training Session 2</p> <p>Second session of above topics</p>
2:00 PM – 2:10 PM	Break
2:10 PM – 2:55 PM	<p>Panel Discussion - Surrey PACs</p> <ul style="list-style-type: none"> • Panelists: Surrey PAC Executives • Topic: Key projects and successes <p>Q&A: 10 minutes following panel discussion</p>
3:00 PM – 3:30 PM	<p>Closing Remarks & Next Steps</p> <ul style="list-style-type: none"> • Key learnings from the day • Upcoming PAC support opportunities and resources • Feedback forms and thank you

End of Conference

Resource packages will be emailed to all participants after the event.