

**DISTRICT 36 PARENT ADVISORY COUNCIL**  
**Board Meeting**  
**Minutes**

**District Education Centre**  
**14033 92 Ave**

**November 14, 2018**

**Present:** Amanda G. (Secretary), Jyotika J. (Vice President), Dean M., Anissa R. (Treasurer; by phone), Robert R., Tré V.

**Absent:** Nicole C., Rina D., Peter J., Jagwinder M.

**1. Welcome, introductions, Board membership**

Tré V. was appointed as a Director. Nicole C. has resigned from the Board due to time commitments.

**2. Approval of past minutes**

The Oct. 10 Board meeting minutes were approved.

**3. Updates on past activities**

**BCCPAC's DPAC Leadership Summit:** Amanda and Jyotika attended this conference on Nov. 2-3. Speakers included representatives from the Ministry of Education (including Minister Rob Fleming) and the Teacher Regulation Branch. Conference presentations are on the BCCPAC website at <https://bccpac.bc.ca/index.php/resources/16-dpac-pac/698-2018-dpac-summit-resources>.

**Oct. 24 general DPAC meeting:** The PAC 101/Finance 101 session was well-received, and a number of parents also stayed for the guided activity/discussion afterward. A lot of positive feedback was received after the meeting.

**Inaugural Board of Education meeting:** Several Directors attended the inaugural meeting on Nov. 7, which was largely ceremonial. Jyotika was asked to speak on behalf of DPAC, in her temporary role as Acting President.

**4. Treasurer's Report**

Anissa provided an update on DPAC accounts. There is approximately \$12,800 in the general account, and \$1,200 in the gaming account, although this year's gaming grant has not yet been added. There is also a term deposit of approximately \$2,300 that will reach maturity in January

2019. The budgeted revenue includes \$1,100 from insurance, which appears to be the student accident insurance commission that the district donates to DPAC.

**ACTION:** Anissa will look into the details on revenue from student accident insurance, and term deposit opportunities.

## 5. Choice program committees

**Montessori:** Amanda attended the first meeting of this committee. A primary issue of concern was the structure of the choice program lottery. There are concerns that parents might identify choices from several different programs rather than a program they are particularly interested in, which may contribute to declining enrolment in later years of the program. Trustee Bob Holmes participates on this committee.

**French Immersion:** Robert attended the first meeting of this committee. The primary issue is recruitment and retention of teachers, as the hiring market for qualified French teachers is very competitive. Declining student enrolment and lack of resources were also discussed. Trustee Shawn Wilson participates on this committee.

**Traditional:** DPAC Rep Kathy M. (Cloverdale Traditional) will represent DPAC on this committee.

**Intensive Fine Arts:** Jyotika attended the first meeting of this committee, and shared information on an upcoming festival. Trustee Laurie Larsen participates on this committee.

## 6. Shared document storage

Shared cloud storage such as Google Drive was briefly discussed. Robert and Tré should be able to set this up.

**ACTION:** Robert and Tré will consider cloud storage possibilities.

## 7. Director attendance

DPAC's C&B section 29(c) includes expectations for attendance at board, general, and liaison meetings.

**ACTION:** Amanda will draft a letter for Directors that miss more than three consecutive meetings without leave of absence or satisfactory reason.

## 8. Election of President

Dean M. was nominated and acclaimed as President to fill the vacancy that was left when Gurpreet P. and Peter J. resigned from this role. Dean will be Acting President for the remainder of the year, as per DPAC's C&B, 23(c).

Dean will also be DPAC's media representative when needed.

## **9. Correspondence**

DPAC Executive received an anonymous mailed letter in October detailing issues within a PAC. BCCPAC has provided some advice on how to address this, which is difficult as the letter was not signed. Possible actions include reaching out to the principal, and offering to attend a PAC meeting to provide support.

**ACTION:** Dean and Jyotika will draft a letter to the principal of this school.

## **10. Retreat and Nov. 28 general meeting**

As the planned August retreat was not possible, it was decided that this would be held on Nov. 18.

The Nov. 28 general meeting will be a "C&B Workshop". PACs will be asked if they are willing to share their C&B as examples, and to bring a copy to the meeting to refer to and work on.

## **11. Adjournment**