

## DISTRICT 36 PARENT ADVISORY COUNCIL

### Extraordinary Board Meeting Minutes

10362 King George Blvd.

September 9, 2018

**Present:** Rina D., Amanda G. (Secretary), Jyotika J. (Vice President), Dean M., Anissa R. (Treasurer)

**Absent:** Nicole C., Peter J., Jagwinder M., Gurpreet P.

This extraordinary meeting was held in lieu of the planned August retreat. The meeting was called to order at 3:45 pm.

#### 1. Resignations

Peter J. and Gurpreet P.'s resignations from the Co-President positions were accepted. Gurpreet has resigned from the Board, while Peter will remain on as a Director. Peter and Gurpreet will now jointly hold the position of Immediate Past President.

#### 2. Constitution and Bylaws

There were some concerns that the approval of the Constitution and Bylaws in May was not carried out correctly, including an insufficient number of votes in favour. It also appears that not all changes were properly presented to the membership. Revising the C&B in consultation with the general membership is a priority.

#### 3. Vacancies

The Board had already been intending to recruit some new members; this is now a more pressing concern, as the Board is currently without a President. A call for new Directors will be made at the Sept. 26 general meeting.

#### 4. Laptop

Anissa has recently contacted Karen Tan to ask about turning over the DPAC laptop.

#### 5. Website and Social Media

The current Board has access to the DPAC Twitter account. However, several attempts to gain access to the Facebook page and the website have been unsuccessful. The DPAC email is also apparently still being forwarded to Karen. Creation of a new Facebook group was discussed, as was a website connected to the school board that would be similar to the individual school websites. If access cannot be gained very soon, these options will be actively pursued.

**ACTION:** Amanda will contact Karen and request that access to the website and Facebook group be turned over prior to the Sept. 12 Board meeting.

**ACTION:** Amanda will contact the school district to ask about the possibility of setting up a website under the school district.

## 6. Future dates

The next Board meetings are scheduled on Sept. 12 and Oct. 10, general DPAC meetings on Sept. 26 and Oct. 24, and an All Candidates meeting on Oct. 16. The previous September meeting included a district update from Deputy Superintendent Rick Ryan, and a presentation on the KidsPlus accident insurance.

**ACTION:** Amanda will ask if someone from the district is available to present on Sept. 26.

## 7. External committees

The C&B indicate that the Board can appoint representatives to sit on external committees. Available positions should be presented at a general meeting if possible.

## 8. DPAC cabinet

As the Board is only in possession of one set of keys to the DPAC cabinets, a second set should be made for security. It was also suggested that a re-programmable key lock box could be installed on the side of one of the cabinets, similar to the kind used by realtors.

## 9. Adjournment

The meeting was adjourned at approximately 5:00 pm.