

**DISTRICT 36 PARENT ADVISORY COUNCIL  
Board Meeting Minutes**

**Zoom meeting**

**November 4, 2020**

**Present:** Megan C., Elaine C., Rina D., Suzy F., Amanda G., Jyotika J., Amrit J., Lakhbir J., Rani S., Eka S., Alexandria V.

**1. Approval of past minutes**

The October 7, 2020 minutes were approved.

**2. New Directors**

Suzy, Amrit, and Elaine were voted in as Directors at the last general meeting.

**3. Budget update**

Signing authorities (Amanda, Lakhbir, Alex) have been set up at the bank, and the district has reimbursed DPAC for the submitted invoice from 2019/20.

**ACTION:** Alex will pick up the bank statements and any other mail from DEC.

**4. DPAC Summit**

BCCPAC typically hosts a fall conference for two executives from each DPAC. Since this will be conducted online this year, they have invited all DPAC executives to attend. All Directors were encouraged to try to register and attend both days (Nov. 20 and 21). As the conference will be a full day on Saturday, it was suggested that Directors have lunch delivered and submit receipts for reimbursement.

**MOTION:** That Directors participating in the DPAC Summit be reimbursed up to \$15 for lunch purchased on Nov. 21.

CARRIED

**5. DPAC online registration form**

The current online registration form was set up by a former director and goes to a personal email address. This was deactivated during the meeting, and will be replaced with a Google form that sends the information to a database. In the meantime, registrations can be sent by email.

**ACTION:** Megan will set up a Google form for PACs to register with DPAC.

**6. BCCPAC**

17 Surrey PACs have registered with BCCPAC so far this year. DPAC needs to continue to encourage PACs to register. PACs should be encouraged to register when they contact DPAC to use the BCCPAC-provided Zoom licenses.

**ACTION:** Rani will send BCCPAC information to PACs when they set up Zoom bookings, and encourage them to register.

#### **7. Parent engagement survey**

Another survey will be prepared to gauge parent opinions on school closures, mask mandates, and other issues related to COVID-19, as some opinions may have shifted since the survey in August. Questions will also be included regarding other issues that have been brought to DPAC, to see whether there is broad support for Naloxone kits in schools, a district-wide cell phone use policy, and sinks/handwashing stations in portables. This will allow DPAC to better represent parents when speaking to the media, and to advocate as necessary.

**ACTION:** Rina and Megan will work on the survey, with a goal of having it ready to go out by Nov. 6.

#### **8. Superintendent communication**

A list of questions received from parents was forwarded to Jordan Tinney. This included handwashing stations, masks, the Clorox fog cleaning system, hot lunches, and lunch monitors. Additional questions to be discussed include extending the return date for the Blended program and whether face-to-face students will be able to enrol in online learning part way through the year.

#### **9. Planning for upcoming meetings**

Topics discussed for the Nov. 25 general meeting were BCCPAC, mental health, and a possible DPAC inclusion committee. Funds are available to pay for a speaker if needed. Slido could be used in addition to Zoom during a presentation.

**ACTION:** Lakhbir will invite Andrea Sinclair to speak about BCCPAC.

**ACTION:** Rani will reach out to speakers who could present on mental health and COVID-19.

**MOTION:** To add "Inclusion Committee" to the agenda of the November general meeting.

CARRIED

Additional discussion topics for future meetings can be informed by the survey responses; someone from Surrey Safe Schools could be invited to present in January.

#### **10. Retreat**

This will be discussed at the next Board meeting.

#### **11. Adjournment**

The meeting was adjourned at 9:17 pm.