

**DISTRICT 36 PARENT ADVISORY COUNCIL
Board Meeting Minutes**

**District Education Centre
14033 92 Ave**

January 8, 2020

Present: Megan C., Rina D. (President), Amanda G. (Secretary), Jyotika J. (Vice President), Lakhbir J. (Treasurer), Jagwinder M., Dean M., Alexandria V.

Absent: Tajinder B., Harvir S., Eka S., Rajeshri S.

1. Approval of past minutes

The December 4 Board minutes were approved.

2. Shared documents

All Directors should have access to a shared DPAC Dropbox folder, as a temporary measure before a Google drive can be set up.

ACTION: Dean will set up a DPAC Google drive.

3. General meetings and standalone presentations

- a. January:** BCCPAC resolutions (including BCCPAC's resolutions policy) and BCCPAC proxy voting forms will be discussed at the Jan. 22 general meeting. Parents should also be given some information about the Teacher Regulation Branch (TRB) complaint process to report teacher misconduct.

ACTION: Once proxy forms are available from BCCPAC, all member PACs will be emailed a copy of the proxy form and instructions.

- b. Slido:** This will be trialed in Jan. 22 in an effort to streamline questions at general meetings.

ACTION: Megan will set up Slido, send instructions to all Directors, and create an information slide to display onscreen at the start of the Jan. 22 general meeting.

- c. Video recording:** Dean reported that video recording in DEC 2020 is only available if a district tech person is on hand, which would include a cost. A meeting with Administrative Services to review the tech set-up is pending.

- d. C&B workshop:** Rina would like to provide each attending PAC with a binder that includes the relevant section of the BCCPAC Leadership Manual. A date has not yet been confirmed, as DEC 2020 was booked for the dates that were initially suggested. The date should be confirmed before the Jan. 22 general meeting.

ACTION: Amanda will ask for additional possible dates, ideally a Wednesday or Thursday between late February and mid-March.

ACTION: Amanda will set up an Eventbrite event for RSVPs, to be made available by Jan. 22.

- e. **February:** Something relating to anti-bullying and/or anxiety could be included at the Feb. 26 general meeting.
- f. **April:** The BCCPAC resolutions will be reviewed and voted on ahead of the AGM.
- g. **Other:** There have been several requests for a presentation on anxiety in children. This could be a stand-alone presentation in March/April/May if there is a Director willing to organize it.

4. Meeting with Superintendent

Rina and Amanda met with Jordan on Dec. 5. He indicated that it would be best for DPAC to provide a business case for every substantial request. In particular, the placement of naloxone kits in schools and additional funds for Directors to attend the BCCPAC conference will need to be supported with additional information.

ACTION: Lakhbir will prepare a business case for BCCPAC conference attendance for all DPAC Directors.

ACTION: Megan will provide a business case template for DPAC requests.

5. BCCPAC Resolutions

The following resolution topics were discussed at the September general meeting:

- Not funding portables out of operating costs.
- Building more schools (and associated issues such as land acquisition).
- Special purpose grant/funding to address portables and growth.
- Ensuring that financial literacy is part of the educational curriculum.

Any resolutions put forward need to be strong and applicable to other districts. This may mean crafting a resolution that addresses the issue of portables (i.e. funded out of operating rather than capital funds) without being specific to portables. Perhaps something relating to temporary solutions to growth, changes to the funding model for facilities, and/or ensuring that facilities funding is separate from education/instruction funding.

Research into related past BCCPAC resolutions and the funding issues of other districts is needed. Rina has a way to contact other DPAC Chairs to find out what related issues other districts might be facing.

A final resolution should be presented for a vote at the Feb. 26 general meeting.

ACTION: Rina will ask other districts if they have specific extraordinary expenses in their districts' operating budgets that are directly taking from teaching funds.

6. Board of Education

The last Board of Education meeting included information about an updated version of the territorial acknowledgment. Dean asked if there was a policy relating to AEDs, and was told that an action plan was developed which included a plan for staff training. There are no plans to develop a policy on this.

A liaison meeting between DPAC Directors and the Trustees has been tentatively scheduled for April 29, but this date needs to be confirmed.

ACTION: Rina will ask BCCPAC to provide some supporting reasons for why DPAC should participate on district committees.

ACTION: Dean will send Amanda the updated territorial acknowledgment, to be shared on the website.

ACTION: Dean will ask the Board for more information about the Trustee Academy.

ACTION: Rina will respond to the invitation for a DPAC/Trustee liaison meeting on April 29.

7. Other

ACTION: Amanda will ask about the timeline of Welcome to K packages, and ask to have DPAC information included.

8. Adjournment

The meeting was adjourned at 9:25 pm.