

Example Facebook Group guidelines

1. This is a place for parents and caregivers of [school name] students to share information about school events and activities, and community events where applicable.
2. This group is administered by representatives of the Parent Advisory Council (PAC), and these guidelines are governed by the PAC. The guidelines may be revised as needed at the discretion of the PAC Executive. See below for additional PAC information.
3. To ensure the security of this group, administrators may annually ask that all members reconfirm that they are connected to current [school name] students. Failure to provide this information may result in removal from the group.
4. We aim to be solution-oriented and focused on providing information to one another. Information-sharing and questions are always welcome, but please direct specific concerns/complaints to the source first, rather than posting here. For example: hot lunch issues or concerns should be sent to [email address]; PAC-related concerns and/or issues that should be discussed at a PAC meeting should be sent to [email address]; and applicable school-related concerns should be directed to [principal] either in person or at [email address]. Other contact information is available below. If you are not sure who to contact or how to reach them, please ask.
5. Although [school name] staff may choose to participate in this group, this is not intended to replace other methods of communicating with teachers or the school, only to facilitate open communication.
6. Please do not post personal information about teachers/staff, including work schedules. To ensure their privacy online, it is important that this information only come from the staff member themselves or from the school.
7. Keep things civil and be a good example. Don't write anything you wouldn't want your kids to read. Think before you post, and think before you reply.
8. Comments will be deleted without warning if they are deemed to be inappropriate, such as posts containing rudeness, profanity, insulting and defamatory comments, personal attacks, or purposeless inflammatory comments. Hostile, offensive, and/or foul language will not be tolerated.
9. Differences of opinion will happen, but please keep discussion respectful. Take personal disagreements to private messages. Threads that get out of hand will be locked or deleted without warning.
10. Please remember that PAC events are run by volunteers who are giving their time and energy, and be gentle with your criticism.
11. Please do not post photos of students without their parents' permission.
12. Please do not post photos of other parents and/or their vehicles. Public shaming is not a useful means of conflict resolution, and is not acceptable.
13. Deliberately offensive or provocative posts with the aim of upsetting someone or eliciting an angry response will not be tolerated and may result in removal from the group.
14. Although mentioning your business is not prohibited, please do not advertise here. If you are unsure, please check with a group administrator.
15. Members who violate these guidelines will be given a warning. Continuous inappropriate behaviour will result in removal from the group.