



## SURREY DISTRICT (36) PARENTS ADVISORY COUNCIL

### General Meeting Minutes

January 22, 2020, 7:00 – 9:00 pm  
14033 92 Ave., Surrey, BC, V3V 0B7

Present: 32 attendees (29 schools represented), 1 guest

1. **Welcome and introductions**
2. **Adoption of agenda**
3. **Adoption of minutes of the previous General Meeting**

**Motion:** To adopt the minutes of the November 27, 2019 General Meeting as presented. CARRIED

#### 4. **Slido**

To help streamline the meeting, attendees were asked to submit questions via the Slido app, or in writing to a DPAC Director.

#### 5. **DPAC financial statement**

A breakdown of expenses per conference was requested, and will be provided at the February meeting.

#### 6. **Food Truck Guidelines update**

The district has finalized guidelines for Food Truck vendors on school district property. PACs can contact the district's Purchasing department at any time during the process of contracting with a Food Truck Vendor for assistance and guidance. Once the district verifies that the vendor is licensed with the City of Surrey, they will provide a Food Truck Services Agreement, to be signed by the Principal and Vendor and returned to Purchasing for processing. The guidelines are available online at <http://surreydpac.ca/wp-content/uploads/2020/01/Surrey-Schools-Food-Truck-Guidelines.pdf>.

#### 7. **Discussion of mileage and meals in DPAC C&B**

Proposed revisions to the Remuneration of Directors section of the DPAC C&B were discussed and agreed to in principle, to be voted on at a future meeting.

##### **Remuneration of Directors**

21. a.) No Director shall be remunerated for being or acting as a Director, but may be reimbursed for all expenses necessarily and reasonably incurred by ~~him or her~~ them while engaged in the affairs of DPAC in accordance with Surrey Board of Education approved ~~travel and~~ mileage rates and the provincial rates from the Treasury Board Core Policy for meals.
  - b.) Mileage may be claimed by drivers only; fares for public transportation are accepted as paid (no mileage rates apply).
  - c.) Meal reimbursement may only be submitted for out-of-city or overnight events. The amount a Director may spend on their meal is at their discretion, however they will only be reimbursed up to the maximum amount as per the above-mentioned rates. Reimbursement does not include alcoholic beverages.
  - d.) Pre-approval of expenditures for conferences is recommended and/ or set out in its annual budget.

## 8. BCCPAC resolutions

BCCPAC has provided members with a Resolutions Guide to aid in writing and submitting resolutions for the AGM in May. Member PACs are encouraged to submit resolutions directly, although DPAC can provide support.

## 9. BCCPAC proxy forms

PACs who paid the \$75 BCCPAC membership fee before Dec. 31, 2019 are eligible to vote at the AGM. All PACs **must** complete the Proxy Voting Form in order to vote, either naming the PAC representative(s) who will attend the AGM, or up to two DPAC Directors who will attend.

## 10. Other DPAC business

- **Teacher Regulation Branch (TRB):** If there are concerns about a teacher's conduct, parents can file a report directly with the TRB in addition to contacting the principal and others within the school district. There was interest in inviting a speaker to provide more information on this process.
- **School Nutrition Guidelines:** Guidelines for food and beverages sold in schools and at school events are available online at [www.surreyschools.ca/departments/FSRV/School\\_Nutrition/Pages/](http://www.surreyschools.ca/departments/FSRV/School_Nutrition/Pages/).
- **School Cash Online:** The vendor of School Cash Online also provides a product called School Cash Express, which allows direct teacher access. This could potentially be available to PACs as well, and could be a substitute for other commercial hot lunch systems. The district has asked if DPAC supports investigating this option. Privacy concerns with the existing system were raised, regarding third party access to credit card information. More research on this is needed.
- **Webpage translations:** All Surrey Schools webpages now include a "Translate" button at the top of the page that utilizes Google Translate. A translation option can also be found at the bottom of all School Cash Online pages.
- **Naloxone:** The district has requested additional justification to place Naloxone kits in schools, as this would require some staff resources to roll out. DPAC will continue to gather research to support this request. Any supporting information can be sent to [info@surreydpac.ca](mailto:info@surreydpac.ca).
- **Executive-specific meetings:** There was some interest in a forum for PAC Executives holding specific positions (e.g. all PAC Treasurers or Presidents) to meet and share information. This may be something DPAC can organize in the future. In the meantime, PAC Executives are encouraged to join the Facebook group "PACs Helping PACs – BC, Lower Mainland".
- **Gaming grants:** The Community Gaming Grants Branch has recently released updated guidelines for PAC and DPAC Gaming grants, available online at [www2.gov.bc.ca/assets/gov/sports-recreation-arts-and-culture/gambling/grants/guide-pac.pdf](http://www2.gov.bc.ca/assets/gov/sports-recreation-arts-and-culture/gambling/grants/guide-pac.pdf).

## 11. Election of new DPAC Directors

In response to a vacancy on the DPAC Board, Rani Senghera and Jesse Sandhu expressed an interest in serving as a Director. As there was only one remaining vacancy, it was suggested that they share this role as Co-Directors for the remainder of the year. Co-Directors would share one vote between them.

**Motion:** To have the last vacancy on the DPAC Board be a Co-Director position.

CARRIED

**Motion:** To approve the appointment of Rani Senghera and Jesse Sandhu as Acting DPAC Co-Directors.

CARRIED

## 12. Board of Trustees update

Trustee Garry Thind provided the following district updates:

- A new addition has been completed at Panorama Park Elementary (8 classrooms).
- New playgrounds have been completed at Goldstone Park Elementary and Westerman

- Elementary.
- Groundbreaking has occurred for new additions at Coyote Creek Elementary (4 classrooms) and Frost Road Elementary (6 classrooms).
  - The Minister of Education and Minister of Public Safety and Solicitor General has announced that the Surrey School district will receive additional provincial grants for gang prevention initiatives.

Parent information brochures (many available in Punjabi) are available online at [www.surreyschools.ca/ParentServices/ParentInfoBrochures](http://www.surreyschools.ca/ParentServices/ParentInfoBrochures).

### **13. Adjournment**